

*February 2012*

Dear Christian Athletic League Member:

Immanuel Lutheran High School in Mankato will host the fifteenth annual Christian Athletic League basketball tournament, March 1-3, 2012.

Immanuel Lutheran is glad to be of service to the Christian Athletic League by hosting this tournament for the fifteenth straight year.

As we have been doing since the second year, the tournament will include a consolation bracket. This means, of course, that every team in the tournament will play a minimum of two games.

**Number of Teams and Seeding Information**

There will be fourteen teams participating in the 2011-2012 CAL tournament - 7 teams in the girls' bracket and 7 teams in the boys' bracket. Tournament seeding will be finalized following any league games played on Saturday, February 25.

**Game Locations**

All games on Thursday and Friday will be held at Immanuel this year. Saturday's games will be held at East High School. Brackets with seed #'s, game times and locations are available on the website. Seeding will be finalized as of February 25, as mentioned above.

**Safety Concerns and Large Screen Projection**

The tournament semi-final games held later Friday afternoon and evening are, of course, important games and commonly generate a lot of interest. By the time we get to the evening, the gym can be crowded. To alleviate genuine concerns about safety issues and so that exit routes remain clear and open we will not permit anyone to stand in those exit routes. We will have tape on the floor indicating the areas that need to remain open, and we will have site managers positioned to see that these areas do remain open. We also cannot permit seating on the floor on the ends of the gym adjacent to the playing area. To accommodate any who may not be able to find room in the gym at one or another of these games we will project the games on a large screen in the big room adjacent to the concessions area. This large screen projection will be used for all tournament games at Immanuel. There will be ample room for seating.

Also, no noisemakers will be allowed for any tournament game.

**2012 CAL Tournament T-shirts**

A limited supply of 2012 CAL tournament T-shirt will be available for sale at the tournament. More information is available on the CAL Basketball Tournament Website.

**Concessions**

Concessions will be available at Immanuel throughout the tournament's first two days, and at East High School all day Saturday. In addition to a cost we pay for the use of East,

a part of the arrangement in connection with use of the more spacious and comfortable East High School facility is that the East High School booster club runs the concession stand on the Saturday of all our final games. For some time we have needed a larger facility for our last day of games. We want to make sure we continue to have access to this building for our Saturday tournament use. **WE ASK THAT NO FOOD BE CARRIED INTO ANY OF OUR GAME SITES. THANK YOU FOR YOUR COOPERATION IN THIS MATTER.**

### **Tournament Fees**

The tournament fee this year will be \$160.00 per team. This means that the cost for a school with both a boys' team and a girls' team will be \$320.

**We request that the fee (checks made out to *Immanuel Lutheran Athletics*) be sent to Immanuel Lutheran School (421 N. 2<sup>nd</sup> St. Mankato, MN 56001). If that has not been done, please bring your tournament fee with you to the tournament and give it to Julie Busch at the beginning of the tournament. If any school forgets to bring the fee, we ask that you be prepared to have someone from your group write the check and then get reimbursed from the school when you return home. We appreciate your cooperation in this matter. Thank you in advance for your consideration.**

### **Awards**

Trophies will be awarded for first through third places and consolation champions. An eleven-member all-tournament team will be selected for both the boys' bracket and the girls' bracket. The all-tournament ballot sheets will be in an envelope distributed to each school upon arrival. Each all-tournament team member will receive an individual medal. Each member of the 1st place teams will also receive individual medals.

### **Tournament Admission**

Tournament admissions costs will be \$7.00 per day. Those age 12 and under will be admitted free. A 3-day tournament pass can be purchased for \$18.00 as an alternative to paying the \$7 daily admission. **Coaches and spectators will be given a wristband for admittance. The wristbands are waterproof and may be worn in the shower and pool. Be sure to leave the wristband on all 3 days of the tournament. Please inform your fans of this policy.** Players and coaches who are listed in the program's rosters will be admitted, of course, without charge. We will be admitting some others without charge. A sheet listing those to be admitted without charge is available on the website. **Please return this sheet by email to [julie.busch@immanuelmankato.org](mailto:julie.busch@immanuelmankato.org) by Monday, February 27 (or sooner, if possible). It will be used at the door to admit without charge those listed. If we do not receive this Free Admission's list, we will not admit these people. Their names must be on the sheet that we will have available at the door.**

### **Programs**

Programs will be sold for \$1 each. We shall, however, supply 6 programs to each team (for coaches, bookkeepers, etc.) that can be picked up at the door when the team arrives.

### **Admissions Entrances**

All players, coaches, and any others being admitted without charge are to enter at the Second Street (front of the building) entrance as we have done in the past. Those paying admission are to enter Immanuel at the south (alley drive) entrance.

### **Game Format**

Games will be scheduled at 1  $\frac{3}{4}$  hour intervals. Each game will consist of two 18 minute halves. Half time for each game will be 10 minutes long. Warm-up time for each game will be a minimum of 10 minutes but no longer than 20 minutes.

### **Equipment and Uniforms**

Please do not bring your own basketballs. Basketball will be provided for your use at Immanuel and East.

We ask that teams having both dark and light colored uniforms bring both colors. The upper team on the bracket will be the home team and wear dark colored uniforms. If your team does not have either a light or a dark color uniform, we are asking you to bring your own "pinnies" that will serve as a substitute for that missing color. The home team will be considered the official book for the game being played. Each team is asked to provide its own scorekeeper.

Only players and cheerleaders of the next scheduled game will be permitted on the gym floor. Fans or players of other scheduled games will not be allowed to shoot around at half time or between games.

Teams should bring first-aid kits and any towels they want for bench use. Of course, players will also have to bring towels for showering purposes.

### **Classrooms and Locker Rooms**

Each school will be assigned a classroom for changing. We do not have enough areas to provide a room for each team for the day. Therefore, these rooms will only be made available during the game the team is playing. Following their games, the teams will return to their classrooms to get their things and proceed to the shower areas.

We ask that each team be accompanied by an adult (preferably 21 years or older) monitor (female for the girls' teams and male for the boys' teams) from its own school whenever the team is in the classroom. The adult monitor MUST be in the room at all times players are using a classroom. Our teachers will remain cooperative about opening their classrooms for tournament use to the degree that we can assure them that the rooms' contents will remain undisturbed. Over the years we have had a few problems in this area. We appreciate your understanding and help. If students want to enter their assigned classroom without an adult monitor from their school, one of our adult monitors will accompany the student(s). Please do not bring food or beverages into the classrooms. A few years ago our school made a major investment to install "SMARTboards" in our classrooms. As is the case with any classroom, there will be other valuable and somewhat fragile items there. However, investments as costly as the "SMARTboards" require special care and attention. These are some of the reasons we consider it essential to have adult supervision in the rooms at all

times. We also ask that all abide by the signs posted on doors that do not allow access to different areas of our building. Again, we would like to say that we very much appreciate the care taken and attention given by you to these requests during past tournaments.

With the exception of the first game of the morning each day, we ask that players change for the games in their classroom. Securing valuables is important. **Please do not leave valuables unsecured at any tournament location. Valuables must remain the responsibility of individuals and individual teams.** It is important that the locker rooms are vacated after showering by half time of the next game so that teams and coaches can use them for their half time meetings.

**Note: Please do not bring any glass bottles into lockers rooms. This poses very obvious potential problems. Also, no beverages of any kind should be used for celebration. Professional teams are known to shake and spray carbonated beverages in celebration of a championship. If this were to be done at East High School we would probably lose any future use privileges, even if it were just soda or sparkling cider. We do not want to make any kind of extra work for the janitorial staff.**

#### **CAL Conference Chorus (Singing the National Anthem)**

A chorus, comprised of any interested CAL players, coaches, or spectators, will be singing the National Anthem each day of the CAL Basketball Tournament. Practices will be held each day at 1:45. On Thursday, March 1<sup>st</sup> & Friday, March 2<sup>nd</sup> the practices will be held in the church of Immanuel Lutheran Church and School. On Saturday, March 3<sup>rd</sup> the practice will be held in the hallway north of the East High School Gym. The chorus will sing the National Anthem before the 3:45pm games on Thursday and Friday and before the 3:00pm game on Saturday. Interested singers do not need to be present for all practices or performances.

#### **Supervision**

We ask that school and/or team personnel make every effort to be responsible for the behavior of their players and fans. We especially ask that parents of younger children supervise them and know their whereabouts at all times. We will have an area (the lunchroom - concessions area) where parents can take their children if they wish to take them out of the gym but remain in the building.

We look forward to another enjoyable CAL tournament. If you have any questions, please do not hesitate to contact us at 507-345-3027 or [julie.busch@immanuelmankato.org](mailto:julie.busch@immanuelmankato.org) or [doug.libby@immanuelmankato.org](mailto:doug.libby@immanuelmankato.org).

Sincerely,

*Julie Busch & Doug Libby*

Julie Busch & Doug Libby  
C.A.L. Basketball Tournament Directors  
Immanuel Lutheran School